DEPARTMENT OF ISLAMIC DEVELOPMENT MALAYSIA(JAKIM)

FORM OF INFORMATION ON ISLAMIC ORGANISATION FOR ISSUANCE OF HALAL CERTIFICATES

Halal Hub Division, Department of Islamic Development Malaysia (JAKIM), G Floor, Block 2200, Enterprise Building 3,
Persiaran APEC, 63000 Cyberjaya, Selangor, Malaysia.
Tel: 603-8315 0200 Fax: 603-8318 7044
Web page: www.halal.gov.my

Note: This information form should be sent together with the **profile of the organisation** and the **procedure used in halal certification.**

Particulars of Organisation

(1) Name Of Organisation: .....

(2) Registration No: .....

(3) Year of Establishment: .....

(4) Address: .....

.....

.....

Tel : ..... Fax : ..... E-Mail : .....

(5) Contact person: .....

Officer in charge on halal certification : .....

(6) Head Office Address: .....

.....

(7) Tel : ..... Fax : .....E-Mail : .....

(8) Chairman: .....

(9) Total Number of staffs .....

(i) Local ..... Foreigner .....

(ii) Muslims ..... Non Muslims .....

(10) Syariah Expertise

No.	Name of the Syariah Expertise	Qualification	Internal / External

(Please enclose the copy of qualification)

(11) Technical Expertise/Food Scientist

No.	Name of the Technical Expertise/Food Scientist	Qualification	Internal / External

(Please enclose the copy of qualification)

(12) Number Of Abattoirs Under Supervision

No.	Name of Abattoirs	Address

(13) Number of Slaughter men .....

No.	Name of the slaughter man	Qualification	Nationality	Internal / External

(14) Number of Supervisors .....

(Please enclose the copy of qualification)

(15) Number of Food Factory Under Supervision (Non-meat product)

No.	Name of Food Factory and Address	Brand Name of the product

Declaration

I declare that all particulars stated herein together with the necessary document attached are true.

…… ……

(President/Chairman/Secretary of the Organisation) (Date)

……
Official Stamping

Endorsement From the Local Authority

I hereby certified that the above information is true.

…… ……
(Name and designation) (Date)

……
Official Stamping

For Office Use

Date of Application Received ……

New Application ☐ Renewal ☐

Date of Inspection ……

Approval Status ……

…… ……
Director (Date)
Halal Hub Division
Department of Islamic Development Malaysia