Q&A on Documentation Changes for Costa Rica (October 2018)

Q1. Per a previous (2017) FSIS Export Library update for Costa Rica, the ink color of the export stamp is to be a different color than the ink on the export certificate. Does this most recent Export Library update (10-19-18) mean this is no longer needed?

A2. Correct, as per the current update, it is not required that the export stamp on cases/boxes be in an ink color other than black. A blue-colored stamp could still be used though. Again, the stamp needs to be legible.

Q2. Are any colors deemed unacceptable for the purpose of placing the export stamp on the certificate?

A2. No color was specified by Costa Rica as being unacceptable. The requirement is that the stamp color and the signature color be different than the certificate ink color (which is black). The stamp color and the signature color can both be blue (the two are not required to be different colors from each other).

Q3. Does Costa Rica require the official export stamp to be placed on the preprinted carbon copy? If so, where? Would this apply to all four carbon pages of the 9060-5 certificate since the triplicate is removed for the USDA?

A3. Yes, every page (copy) of the 9060-5 should be stamped (as well as letterhead certificates). Costa Rica did not specify a location for the stamp, so the exporter should just make sure it is in a legible location.

Q4. The current size of the export stamp will cover up wording on the official 9060-6 certificate. Is this acceptable?

A4. The stamp should be on the front of the page and should not be altered or reduced in size. Exporters should use their professional judgement and place as best they can to prevent covering up essential required information.

Q5. Does the 9060-5 need to be numbered?

A5. Yes, per the instructions in the export library, the 9060-5 should be numbered. At the present time there is no standard guidance on how/where to number the 9060-5 along with any additional continuation sheets utilized, but we can suggest typing it at the bottom of the page.

Q6. When numbering the pages, would all four pages of the official 9060-5 certificate be Page 1 and the continuation sheet be Page 2?

A6. The original, duplicate, triplicate and quadruplicate copies of the 9060-5 Form would all be the same page number (Page 1) since they are identical. The continuation sheet(s) would be subsequently numbered from there.

For questions, please email Cheyenne McEndaffer or call 303-623-6328.